



HARTNELL COLLEGE

**Student Success and Equity Committee
Meeting Minutes
April 20, 2020
3:00 PM – 4:30 PM
Zoom Meeting**

Members

Name	Representing	Present	Absent
Cynthia Ainsworth	Faculty (Library)	X	
Kristen Arps	Management (Director, AB104)		X
Lisa Fischler	CSEA (PLL, Alisal)		X
Janet Flores	Faculty (Spanish)	X	
Ana Gonzalez	Management (Director, Continuing Ed)	X	
Guy Hanna	CSEA (O&A Specialist)	X	
Frank Henderson	CSEA (Tutorial Services Coordinator)	X	
Melvin Jimenez	Faculty (Academic Follow-up Specialist)		X
Sachiko Matsunaga	Management (Dean, LLS&R)	X	
Bronwyn Moreno	Management (Director, Equity Programs)	X	
Peggy Munoz-Meador	Faculty (Political Science)		X
Ulises Palmeno	Faculty (English)		X
Michelle Peters	Management (Director, DSP&S)	X	
Heather Rodriguez	Faculty (COU, King City Center)	X	
Jay Singh	Management (Director, PASS)	X	
Debbie Thorpe	Faculty (Nursing)	X	
Gemma Uribe-Cruz	Faculty (Veterans Program)		X
Nina Vazquez	Faculty (Mathematics) Chair of Committee	X	

Guests

Name	Title or Representing	Present	Absent

CALL TO ORDER: Nina Vazquez called the meeting to order at 3:04 p.m.

ACTION ITEMS:

1. Approval of Agenda: The agenda was approved as written
2. Approval of Minutes: The minutes from the 4/6/20 meeting were approved

INFORMATION/DISCUSSION/PRESENTATIONS

1. Introductions & Congratulations

- a. Janet Flores and Debbie Thorpe were confirmed by Academic Senate as official members of the committee on 4/14.
- b. SSEC handbook will be an action item on the next Academic Senate agenda April 29. Nina will ask Lisa Storm to ask faculty for faculty representatives on the committee; we can also ask those people who have attended equity minded events to see if there is a desire for participation on the committee.

2. Equity-Minded Student Support Services in Online Environments

- a. Professional Development and Resources: Jay shared live document with links to webinars and other useful resources (document on shared drive). The document will share with others the committee's recommendations as to why these are applicable to our work. Discussion on how the document will be shared (faculty can share with area)

3. Future work:

- a. **Equity Community of Practice:** Jay discussed idea of two meetings (one in spring possibly Friday May 8 and one in Fall 2020). Meeting would consist of warmups, guiding questions, and then lead into a participatory forum asking "what are the challenges and success of equity during SIP.
- b. **Equity rubric:** The committee agreed that rubrics would be best looked at in the fall except for one in particular that would be useful now. The equity online teaching rubric from [Peralta college](#) (in list of resources from Guy Hanna on the shared drive) would be pertinent to discuss now. The committee will review the rubric, addressing issues of disconnect between what teachers expect and what students are actually experiencing. Next meeting, we will discuss how to adapt to our institution to personalize and share with faculty.
- c. **Technology:** Committee identified areas where equity gaps occur: access (both with hardware and space, Internet, quality, lack of connectivity, comfort level, recognizing the digital divide for students. Suggestion was made to direct students to resources and then hand off to next person. Suggestion of a online learning readiness survey. Bronwyn used the illustration of a stress test which reveal the cracks. What equity cracks are being revealed in our organization? Jay pointed out that we can identify what student needs are and then work to provide for those needs. Guy mentioned awareness of game plan vs. wish list. We can make suggestions to faculty in the form of "Don't forget" in support of not setting unrealistic expectations for students. "Be kind to yourself and your students" was an agreed sentiment. Mention was made of students who receive accommodations (specifically during testing) but now may not be able to receive the same level of support. Michelle said that faculty need to contact her if this is a problem.
- d. **Student Engagement platforms:** These can be added to resource list on

shared drive. These platforms enhance equity minded and culturally affirming teaching practices.

e. Terminology: Committee agreed on the need for a common vocabulary when referring to equity practices.

Adjournment: 4:34 p.m.

Next Meeting: May 4, 2020